

Central Communications, Inc. (E-911 Minutes)
September 7th, 2010

The regularly scheduled meeting was called to order at 7:30pm at Central Communications, Inc. 4317 Lamberton Road in Pennsboro WV. In attendance were: Sam Rogers, Shirley Williams, Lavada Williamson, John Hatfield, Angie Lipscomb, & Executive Director John Dotson.

Minutes: Lavada Williamson moved to approve the minutes; seconded by Shirley Williams.

Treasurers Report: The board reviewed the financial statements prepared by the accountant. Sam Rogers reported the balances of the PIC account at 123,726.68 and the checking 16,052.16. Shirley Williams moved to accept the treasurer's report seconded by Lavada Williamson.

Public Comment: None

Advisory Board Recommendations: OES Director's of both Doddridge/Ritchie requested to be notified on all Transportations Accidents, Natural Oil/Gas Fires, & Natural Oil/Gas Leaks.

Old Business: None

New Business: Sick Policy

Operations Manager Report: Central started operating as EMD on 9/7/10. All employees did well on their EMD tests. Ashley Gum is back part-time. A sick leave policy was presented to the Directors to review. Operations are running smoothly at Central.

Deputy Director Report:

The tower to be erected by the West Virginia Office of Trauma and Emergency Care System at the City of Pennsboro Industrial Park Board has finally entered the construction phase. The contractors, Premier Communications, have done the site grading and are boring the holes for the tower legs. They hope to pour concrete Thursday and stacking the tower should commence about eight days later. The antennas and coax for our use on the tower has been ordered.

I have had some more contact with Polycom, the company that manufactures the equipment used for videoconferencing. Unfortunately, when I ask about the status of State bid contracts, each person passes me off to another person, each one promising that another person will call me; the last person mentioned has not called. I have not been able to find the contract on the State Purchasing office website, and 2 emails to them remain unanswered.

The temperature in the Dispatch Room had continued to reach to 80 degrees or during the recent hot days. We had spoken to the Pleasant Air tech about adding an additional vent in the room using a more direct route and bypassing the systems automatic damping system. They couldn't guarantee an installation date until mid-August, but they had never contacted us to do so. During our recent issues with the air system, he said that they were still very busy, and he didn't know when he could get to it. However, either the motor has been ill for some time, or he made a speed adjustment on the new motor, as you can certainly hear the air moving now, when you never could before. We then asked Jerry to add the vents, which he did with no problem. This has certainly helped the issue, as the temp in the room has stayed very comfortable (in fact, I've heard some complaints that it is **too** cold).

The mobile dispatch position cart is very nearly finished, with only cosmetic items left to address.

We have successfully switched web hosting companies, and the new pages are up and running.

Executive Director Report: Central now has 10 dispatchers trained for EMD and should be getting our cards from APCO. If all goes starting September 7th Central will start EMD with all calls. The windows have been installed at a cost of \$1586.39. We have had several positive comments. Drug testing will start in September. A motor in the air units went out and has been fixed. This will cost approximately \$900.00. We received our first Direct Deposit check on September 3rd.

Shirley Williams moved to adjourn meeting at 8:22; Lavada Williamson seconded.