

07/02/13

**The regularly scheduled meeting was called to order at 6:38pm. At Central Communications, Inc. 4317 Lamberton Road in Pennsboro WV. In attendance were: Sam Rogers, Ralph Sandora, Gregory Robison, Stephen Worden, John Hatfield, Angie Lipscomb, Mr. & Mrs. Border.**

**Approval of Minutes:** Stephen Worden moved to approve the minutes: Ralph Sandora seconded the motion; motion carried.

**Public Comment:** Mr & Mrs Border were concerned about their address. The Borders's were assigned a correct 911 address per Mapping & Addressing.

**Advisory Board Recommendations:** None

**Old Business:** John Dotson recommended legal counsel for the Verizon Bill, Brian Carr will be representing this issue.

**New Business:** None

**Operations Manager Report:** Operations going well.

**Deputy Director's Report:**

**Deputy Director's Report –07/02/13**

CAD System:

We are still working on integrating the new maps from the WVSAMS (West Virginia Statewide Addressing & Mapping System) site into our CAD. We still need to fix some duplicated addresses. However, WVSAMS still has some issues that are preventing the successful integration of the data. They have been saying for 3 months that they are working on the issues. We have purchased ESRI Arc Map with the intentions to make the corrections ourselves & then basically abandoning the SAMS site for our use. The only issue I have found with our older version of Arc Map is the ease of assigning a new address; I am hoping it has been streamlined with the new version.

## Back-up Center

The HVAC system at the Back-up Center has failed. The WVSP has been informed, but as it took them 3 years to repair the system in their own secretary's office, we don't hold much hope in a quick fix. However, the temperature in the Dispatch Room has been 89 deg. and even higher in the Equipment Room. This has been causing several failures there, such as battery backups, the Internet router & CAD server. We have attempted to contact Little Mikes Heating & Cooling for the purpose of paying for the repair ourselves, but have yet to receive a response.

## Equipment Room A/C

The main Center's Equipment Room back-up AC was determined to be non-repairable. We have been waiting on Little Mike's to determine what can be done to replace the system. Thankfully, the temperature in the room has not been excessive yet.

## Preventive Maintenance

We have ordered several items for the purpose of preventive maintenance, including over 100 gel cell batteries to replace the batteries in all the AC backups, a PC for the WEAPONS system to replace the original 10 year-old PC still being used (and 1 for a spare), and a server for the Back-up Center for the CAD system, replacing the original server. The PC's, server and 2 printers were purchased through a donation program at great savings. The ESRI software was also purchased through the program at less than half the retail price.

### **Executive Director Report:**

1. Phone Bill- I spoke with Brooke Knight about the bill to see if she thought there was an arguable case. She believed there was. I contacted Brian Carrs' office and have forwarded him the documents to see if he could handle this case or refer me to another attorney. He is on vacation until next week.
2. Harris/Global Software is having a conference in Florida this year in Oct. I would like to send John Hatfield because this is the system we use. The conference is \$500.00 plus travel and hotel room.
3. We finished the fiscal year in a good financial position. In the future we have the Next Gen 911 transition. This allows text and picture downloads to the center. We are unsure of the costs at this time.

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Sam Rogers  
President