

Central Communications, Inc. (E-911 Minutes)
September 6th 2011

The regularly schedule meeting was called to order at 8:12 at Central Communications, Inc. 4317 Lamberton Road in Pennsboro WV. In attendance were: Sam Rogers, Shirley Williams, Lavada Williamson, Jerry Evans, John Dotson, John Hatfield, & Angie Lipscomb.

Minutes: Lavada Williamson moved to approve the minutes; seconded by Shirley Williams motion carried.

Treasurers Report: The Board reviewed the financial statements prepared by the accountant. Sam Rogers reported the balances of the PIC account at \$116,593.00 the checking at \$132,875.10. Lavada Williamson moved to accept the treasurer's report; Shirley Williams seconded motion carried.

Public Comment: None

Advisory Board: James White is now President. Vice President was tabled. Secretary is now Bryan Backus.

Old Business: Approval of July meeting minutes.
Gravel for trailer parking behind fence.

New Business: Choice of Audit firm
Letter from Pennsboro Mayor

Executive Session: John Dotson called for executive session at 8:32 no action or votes taken. Dismissed from Executive Session at 8:47.

Operations Manager Report: None

Deputy Director:

New tower at City of Pennsboro Industrial Park Board;

- Antenna testing is completed, two antennas had issues that required the contractor to come back and repair.
- We have mounted our racks in the building.
- Antenna grounding is completed, and we are in the process of installing jumpers to the racks.
- The phone lines are ordered for the links to Doddridge Co. and JEMNET.
- We still need to accomplish coverage verification.
- We still waiting on the FCC license to clear.

The FCC narrowbanding update:

- The WVSP has programmed some of the Troopers radios for the Ritchie County narrowbanding effort; unfortunately, they do not wish to program each radio twice, and have programmed the channels as narrowband only; causing some coverage issues with those units.
- The FCC license change for the Sheriff Dept. had been returned (which included the move to the new tower); I have re-applied and took the opportunity to add remote locations at the North, Cairo, and South Towers per a conversation with Sheriff Backus; he stated the intention to add a remote radio to at least the Pinetwist (South) Tower.
- I have programmed most of the radios at Smithville VFD for the narrowband channels, the Chief needs to track down a few more portables.
- We have verified that radios need replacement at the North Tower and Pinetwist Tower; Cairo still needs verified.
- Some of the licenses submitted for associated agencies have been returned because of incomplete information; I have re-filed one (RCSD) and working on 2 others.

Executive Director Report:

1. It is time once again to choose an Audit Firm. This time it is bid for 3 years. I will have the work sheets at the meeting.
2. I have a letter from the Mayor of Pennsboro ref to releasing Police Department times.
3. We are still waiting on the licenses for the new tower.