

Central Communications, Inc. (E-911)
November 4th, 2011

The regularly scheduled meeting was called to order at 7:30pm, at Central Communications, Inc., 4317 Lamberton Road in Pennsboro, WV. In attendance were: Sam Roger, Lavada Williamson, Shirley Williams, Jerry Evans, John Dotson, John Hatfield, and Angie Lipscomb.

Approval of Minutes: Lavada Williamson moved to approve the minutes; seconded by Shirley Williams – motion carried.

Approval of Treasurer's Report: The board reviewed the financial statement prepared by the accountant. The balance of the PIC account at \$92,408.49 and the checking account \$6,957.15. Lavada Williamson moved to accept the treasurer's report; seconded by Shirley Williams – motion carried.

Advisory Board Recommendations: None

Old Business: None

New Business: Letter to agencies concerning Advisory Board attendance
Cisco Road EMS assignment update

Operations Manager Report: None

Deputy Director's Report:

New tower at City of Pennsboro Industrial Park;

- The two antennas that had issues were repaired by the contractor.
- The FCC license for the Fire/EMS repeater has been approved and received.
- The phone lines ordered for the links to Doddridge Co. and JEMNET - Frontier required that conduit be buried to the new building – Mr. Chio has done that and Frontier has been notified that they can proceed with the work.
- The Fire/EMS repeaters have been moved from Five Forks to the new tower. All seems well so far. All the antennas have been terminated (except for one), and ready for all the rest of the equipment to be moved.

The FCC narrowbanding update;

- The FCC license change for the Sheriff Dept. has seen recent movement. The coordinator required that the RCSO receive consent from Monongalia County before the application can proceed; that was received today.
- The radio at the Cairo tower that needed replaced has been done; Miller Communications was to remove the radios at the (old) North Tower today and take it to their shop for replacement of a radio and re-mounting at Five Forks. Pinetwist Tower still needs addressed.

Courthouse Cameras

- The camera system at Ritchie County Courthouse has been replaced, and I have upgraded the computer in order to install the software; however there is a password issue that needs to be resolved before we can monitor it full time.
- I understand that the contractor has proceeded to work on the system at the Doddridge County Courthouse, but have no idea of the time frame to completion.

Truck bodywork

- I have been calling Allens Pre-Owned Auto periodically to remind them that they have still not worked on my truck to repair the damage caused by the dumpster. Their response has always been that they are busy and have prioritized customer's cars that need major work and are un-drivable. Is it the pleasure of the Board that I continue to remind them, or seek new bids for repair?

Executive Director's Report:

1. We have completed the transfer of the Ritchie Fire Radios to the new Tower without any major problems.
2. We are still waiting on the licenses for the sheriff radios for the new tower.
3. We have the GASB report for your review.

Executive Session: Personnel Issues no action or votes taken. Executive session was called at 8:30p.m. ended at 8:50p.m.

Shirley Williams moved adjournment seconded by Jerry Evans – motion carried at 8:58p.m.