



Ritchie



Doddridge

Executive Director
John D. Dotson

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Board of Directors
Samuel Rogers
Clinton Means
Shawn Glaspell
Stephen Worden

Board of Directors Meeting

Tuesday, March 3rd, 2020 6:30 pm

In attendance: Sam Rogers, Clinton Means, Steve Worden, John Dotson, John Hatfield, and Angie Lipscomb.

Sam Rogers called the meeting to order at 6:45pm.

Approval of minutes: Steve Worden moved to approve the minutes: second Clinton Means – motion approved.

Approval of Treasury's Report: The Board reviewed the financial statement prepared by the accountant. Checking account balance \$1,772.62 The PIC account balance \$366,967.72. Sam Rogers moved to approve: second Clinton Means – motion approved.

Public Comment: None

Advisory Board Recommendations: None

Old Business: Tower Site:

They have been working on the Punkin Center Tower site as weather has permitted. They have the site leveled, first layer of rock on the access road and approximately 2/3 of the conduit buried for the electric. Due to the SORN Statewide update the SORN radio has not yet been installed at the Arches Fork Tower. Although the radio is at Harrison 911. We still have to get the booms installed but are going to try and coordinate that with the microwave dishes for the SORN and Citynet.

New Business: (a) 2020-21 Budget

This budget for 2020-21 uses the income from the Profit and Loss statement for 2018-19. This produces a positive balance of \$115,000. Adjustments were made on line items with the majority of these items remain the same. One adjustment was to increase the Equipment purchase to include \$30,000 for a new recording system.

A 3% of living raise for all employees is included in this budget. With the exception of Nikki Cunningham base pay rate will be \$13.00 an hour, James Shepard will be \$13.75 per hour and Christina Wilson will be \$14.00.

Also included in the pay would be an additional .50 an hour for night shift. (Discuss) We have checked with several Counties on this matter. Several rotate shift in various manners. One pays 4% for evening and 8% for night shift. Due to seniority I would like to try the .50 an hour to give equity to the night shift workers.

I would like to give an addition .25 per hour for obtaining and maintaining certain certifications including training officer, radio programming and others that are above their minimal certifications.

Sam Rogers moved to approve the 2020-21 budget: second Clinton Means – motion approved.

(b) Operations Manager Report: Operations going well.

(c) Deputy Directors Report: Working on maps.

(d) Executive Director's Report: We have a new hire. His name is Josh Golden and he is from Doddridge County.

We will probably send some employees to Snow Shoe for the APCO Conference this month.

Sam Rogers
President