

**Central Communications, Inc.**  
**Regular Meeting Minutes**  
**September 3<sup>rd</sup>, 2013**

The regular scheduled meeting was called to order at 6:40pm, at Central Communications, Inc. 4317 Lamberton Road, Pennsboro WV. In attendance were Sam Rogers, Ralph Sandora, Gregory Robinson, Stephen Worden, John Dotson, John Hatfield, & Angie Lipscomb.

**Approval of Minutes:** Ralph Sandora moved to approve the minutes; motion carried.

**Approval of Treasurer's Report:** The board reviewed the financial statement prepared by the accountant. Balance of the pic account is \$191,082.05 and the checking account \$758.55. Steve Worden moved to accept the treasurer's report; motion carried.

**Public Comment:** None

**Advisory Board Recommendations:** None

**Old Business:** Frontier back billing. Brian Carr requested that we obtain a copy of the State Contract for him to review. He stated his fee would be \$200.00 an hour. John Dotson requested a copy of this contract through PSC who in turn requested it through Frontier. It was originally Verizon contract MPLS07. Central received it and forwarded it to Mr. Carr. John Dotson also spoke with WVOT about this bill. They believe that there is a 6 month limit on a back bill but will research it and get back to us.

**New Business:** None

**Operations Manager Report:** Stated all operations were going good.

**Deputy Director Report:**

CAD System:

We are still working on integrating the new maps from the WVSAMS (West Virginia Statewide Addressing & Mapping System) site into our CAD. SAMS has addressed most of the issues they had with the maps so it is likely we could now download the data and use it without correcting a huge amount of data. I have made progress making a work-around past their way of organizing data to integrate with the new ArcGIS program I am hoping to use rather than SAMS. There will be several advantages to changing to our own database.

## Back-up Center

The HVAC system at the Back-up Center has been repaired.

## Equipment Room A/C

The main Center's Equipment Room back-up AC has been replaced and working well.

## Preventive Maintenance

We have received several items for the purpose of preventive maintenance, including over 100 gel cell batteries to replace the batteries in all the AC backups, a PC for the WEAPONS system to replace the original 10 year-old PC still being used (and 1 for a spare), and a server for the Back-up Center for the CAD system, replacing the original server. Justin has replaced all the batteries here at the primary Center.

## Fiber Internet Circuit

The new fiber circuit is now complete and in use. There are a couple of external routing issues that WVNet needs to address to gain access to the Doddridge Camera system and the Back-Up Center (and Ritchie Co. Cameras when they are repaired), and a couple of other items to see to before we can integrate the WEAPONS circuit into it. The router at the Back-Up Center is defective and the router removed from the T1 Internet circuits will be used a replacement.

### **Executive Director's Report:**

1. Phone Bill- We have spoken with Attorney Brian Carr and supplied him all bills and correspondences we had in reference to this bill. He requested that we obtain a copy of the State Contract for him to review. He stated his fee would be \$200.00 an hour. I requested a copy of this contract through PSC who in turn requested it through Frontier. It was originally Verizon contract MPLS07. We have received it and forwarded it to Mr. Carr. I have also spoken with WVOT about this bill. They believe that there is a 6 month limit on a back bill but they will research it and get back with us.
2. Vehicle-Budget permitting we will explore purchasing a vehicle before the next Directors meeting.

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Sam Rogers  
President